

Journal of Biosocial Science

Subject areas

The *Journal of Biosocial Science* publishes original papers, short reports, reviews, lectures, debates and book reviews dealing with social aspects of human biology, including reproduction and its control, gerontology, ecology, genetics and applied psychology, with biological aspects of the social sciences, including sociology, social anthropology, education and criminology, with social and biological elements of nutrition, growth and development, health and epidemiology, and with biosocial aspects of demography. Preference is given to material that is clearly interdisciplinary.

Submissions

Manuscripts can be submitted either by post or by email. It is important that submitted papers are prepared according to the instructions given in the Guidelines for the Preparation of Manuscripts. The name, postal address and email address of the corresponding author should be supplied with submitted articles.

Papers are considered for publication on the understanding that they have not been, nor will be, published elsewhere in whole or in part, and that, where customary, they have been approved for publication by the relevant Head of Department. The Editor is not responsible for any loss or damage to manuscripts or illustrations and his decision on all editorial matters is final. The Editor reserves the right to make minor literary emendations but manuscripts will not be substantially altered without consultation with the author. The author is responsible for the accuracy of quotations, tabular matter and references.

Postal submissions

Manuscripts (original + one copy + one disk copy) should be sent, with an accompanying letter of submission, to:

The Editor
Journal of Biosocial Science
Department of Biological Anthropology
University of Cambridge
Downing Street
Cambridge CB2 3DZ.

Paper copies should be printed double-spaced and on single sides of the paper. Tables and figures can be printed *either* within the text *or* after the text in the paper copies for review purposes. Figure legends should be printed on a separate sheet and not incorporated in the figures.

Disk copies should have the text in Word; Tables (in Word or Excel) and Figures should be sent as separate files, not as embedded objects within the text file.

See Guidelines for the Preparation of Manuscripts for full instructions on the preparation of articles, including Tables and Figures.

Email submissions

Manuscripts can be submitted as email attachments, with an accompanying letter of submission, to the Editor on email address: cmg26@cam.ac.uk

The text should be sent as a Word file(s). Tables can be sent as Word or Excel files. Simple charts can be sent as Excel, Word, Powerpoint or SPSS files. Other figures can be sent as high-quality tiffs or jpegs. Important: please do not embedded Tables Figures as objects within Word files.

See Guidelines for the Preparation of Manuscripts for instructions on the preparation of articles, including Tables and Figures.

Guidelines for the Preparation of Manuscripts

General information

Papers should be written in English using British spelling (as in the *Oxford Concise Dictionary*), except for quotations, which should follow the original. Note that the following are not used in the journal:

- Personal pronouns (I, we, our etc.).
- Endnotes.
- Footnotes.

Arrangement of papers

Manuscripts should bear the title of the paper, authors' names, a *brief* address (not full postal address) for each co-author and a short running heading (maximum 50 characters and spaces).

A short summary should precede the text. It should consist of one unnumbered paragraph. Subsequent text is then generally divided into Introduction, Methods, Results, Discussion and Reference sections, but deviations from this format are acceptable.

Acknowledgments should be made a separate section at the end of the text.

Tables

Tables should preferably be constructed in Word* using the 'Tables' facility, although tables in Excel are acceptable (please send as separate files, not embedded within Word files). Each Table should not exceed in size the equivalent of one Journal page. Tables should be referred to in the text by Arabic numerals, e.g. Table 3. Each Table should have its own self-explanatory title.

*Tables constructed in Word should have a new row of cells for each line of data: do not separate data within columns with paragraph returns.

Figures

Simple charts can be constructed in Excel, Word, Powerpoint or SPSS, although Excel is preferred. On acceptance, these will be edited by the Journal office to produce a consistent style within the Journal. Other figures can be sent as high-quality tiffs or jpegs.

Note that Figures should not be enclosed by boxes. Do not use gridlines or upper and right-hand axes. The font for legends and labels should be san-serif (such as Arial) and the font size chosen such that this is approximately 9-point when reduced to the size when printed in the Journal. Any shading should be homogeneous; stippling should be avoided as this does not reproduce well.

Figure legends are re-set by the printers: do not incorporate these within the figures, but include with the text Word file.

References

References *in the text* should be given by author(s)' name(s) and date in parentheses. Where several references are given together they should be in chronological order, separated by semicolons. When a paper written by two authors is cited, both names are given; for three or more authors only the first name is given, followed by '*et al.*'.

An alphabetical *list of references* should be given at the end of the text. Each journal article entry should include, in order: author(s)' name(s) (in regular case [*not* upper case], bold typeface), initials, year of publication in parentheses, article title, journal name *in full* (*not* abbreviated), volume number and first and last page numbers:

Kleinman, J. C., Pierre, M. B., Madans, J. H., Land, G. H. & Schramm, W. F. (1988) The effects of maternal smoking on foetal and infant mortality. *American Journal of Epidemiology* **127**, 274–282.

If the paper is not yet assigned to a specific issue (incremental publishing) and the Digital Object Identifier (DOI) is known, it can be given at the end of the citation entry:

Kleinman, J. C., Pierre, M. B., Madans, J. H., Land, G. H. & Schramm, W. F. The effects of maternal smoking on foetal and infant mortality. *American Journal of Epidemiology* DOI: 10.1017/S0021932003001615.

For books and conference proceedings (try to avoid citing the latter in the main text: cite peer-reviewed primary publications instead), editor(s)' names, publisher and place of publication should be included:

Pennington, R. L. (2002) Economic stratification and health among the Herero of Botswana. In Leonard, W. R. & Crawford, M. H. (eds) *Human Biology of Pastoral Populations*. Cambridge University Press, Cambridge, pp. 183–205.

Leonard, W. R. & Crawford, M. H. (eds) (2002) *Human Biology of Pastoral Populations*. Cambridge University Press, Cambridge.

Unpublished material may be referred to sparingly in the text, by giving the authors' initials and names followed by 'unpublished observations' or 'personal communication'.

Short Reports

Manuscripts for publication as Short Reports should be of an overall maximum length of 2000 words, including summary and references. This is equivalent to approximately four printed pages of the Journal.

If Tables and/or Figures are included (maximum of one page), the text should be limited to 1500 words.

The report should have a short summary, followed by a single text section that is not divided into introduction, results and discussion sections etc. (as in full papers).

These should be submitted to the Journal in the same way as full papers (see Submissions).

Debates

A section is reserved for publishing comments (maximum 500 words) on papers appearing in previous issues. Authors whose papers are involved will be given the opportunity for simultaneous response.

These should be submitted to the Journal in the same way as full papers (see Submissions).

Proofs

Proofs will be sent by mail to the corresponding author (unless we receive instructions otherwise) for minor corrections and should be returned to the Editor within 3 days of receipt. Major alterations to the text will be accepted only at the author's expense.

Offprints

An electronic, PDF version of each article will be supplied free of charge to the corresponding author, or to a co-author upon request. Extra offprints may be purchased by ordering on the form sent out with the proofs. Authors will be invoiced once the offprints have been dispatched.

Online publication

Accepted articles are published online on the *Cambridge University Press* journals website prior to paper publication. These are accessible to journal subscribers on:

Journals.cambridge.org/fmr.

(Version:23.5.06)